

# ANNA'S HOUSE

As a private school, we charge an annual tuition (not a monthly fee) to help cover the costs involved in all aspects of our program. We also have fundraisers and "giving" which helps support the finances of the school. As those who are familiar with the school know, we run a "tight ship", which is necessary to have a successful, quality, private school in this area. We are the only nonprofit private elementary school in Staunton that operates without church or government support.

Just a few details about tuition payment schedules: Tuition can be paid in three ways, a 10 payment plan, a 2 payment plan, or a single payment. Alpha and Omega can also be paid in full or simply paid monthly.

## 10 Payment Plan

If you are on the 10 payment plan, the first payment should have been made at registration and then the other 9 payments will be paid September through May, due on the 1<sup>st</sup> and late on the 5<sup>th</sup>. There is a processing fee with each payment. If you enrolled after the beginning of the year this schedule may be off and you can create a custom plan with our bookkeeper if needed.

## 2 Payment Plan

If you are making only 2 payments, you still make a payment with your child's registration, and then the balance is divided into two and a payment is made in June with a second payment due in December. There is a small processing fee with each payment.

## 1 Payment Plan

**If you are making only 1 payment, you may pay in full at the time of registration or you make the deposit and then pay the balance in full in June.**

**Our invoicing program is now set up on an automatic system that will charge late fees when payments are late. The late fee is significant so be sure to get payments in on time.**

**If you are behind on payments because you did not quite understand our offerings and the payment plans, we are giving you a grace period to get caught up or a plan into place. If you do not have a plan set up, please contact our bookkeeper, Kelly Mangione ([kesulli1@gmail.com](mailto:kesulli1@gmail.com)) to get this set up. If you do not get a plan set up she will bill for a larger deposit and then the remaining payments will be divided up to be completed by May.**